

*Biomedical Research And Support Services Pte Ltd*  
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**B.R.A.S.S.**

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## **GUIDANCE ON HOW TO SUBMIT TEST SAMPLES TO NAMSA**

**1) Please fax the following document to BRASS (Singapore) at fax no.: +65-6742 5669 (Attention: BRASS Lab Manager). We will forward the documents to NAMSA:**

**a. Sample Submission Form (completed and signed)**

If you are unsure of how to complete certain technical information such as extraction time and temperature, just proceed with signing this form and fax it to us, we will complete the missing information for you.

- 1) Please indicate the description of the test sample
- 2) If the test is to be performed under GLP, please complete and sign sample submission Form 1
- 3) If the test is to be performed under GLP, please complete and sign the test protocols
- 4) If the test is NON-GLP, please complete sample submission Form 2.

**b. Quotation (completed and signed to indicate acceptance)**

Please indicate "WITH" or "WITHOUT GLP" on the quotation.

**c. Purchase Order**

Please prepare purchase order to NAMSA:

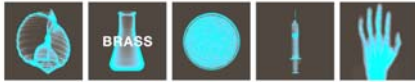
**NAMSA  
6750 Wales Road  
Northwood, OH 43619  
USA**

**2) Please ship the samples to NAMSA by overnight courier using the following address, and provide BRASS with the shipment tracking number:**

**SAMPLES MUST BE SHIPPED TO:**

**ATTENTION: Lisa Severhoff / Paul Rudko  
NAMSA  
6750 Wales Road  
Northwood, OH 43619  
USA**

Please indicate: "SAMPLES FOR NON-DESTRUCTIVE TESTING, NO COMMERCIAL VALUE. NOT FOR HUMAN USE".



**3) Please wire transfer FULL pre-payment to:**

**Wire Transfer to:**  
NORTH AMERICAN SCIENCE ASSOCIATES  
KeyBank  
Cleveland, OH 44101  
Acct. #2101097611, ABA #041001039  
Bank tel: 1-800-762-4389